

## What is a Licence Share code

As of 8<sup>th</sup> June 2015 the paper counterpart of UK photocard driving licences issued in Great Britain is no longer valid.

We now need to check your Driving Licence details ONLINE prior to hiring out your Motorhome.

### **What You Need To Do**

In order for us (Saxons Motorhomes) to verify your driving licence information, you will need to provide us with either a copy of your Licence Summary, or a unique “licence check code” enabling us to view your licence details online.

This is required for both photocard driving licences as well as paper driving licences issued before 1998.

You can download your Licence Summary or obtain your unique check code by visiting the following website:

[www.viewdrivingrecord.service.gov.uk/driving-record/licence-number](http://www.viewdrivingrecord.service.gov.uk/driving-record/licence-number)

To log-in to the site you will need:

- Your 16-digit Driving licence number
- Your National Insurance Number
- Your Postcode (as it appears on your driving licence card)

You should then select the option to SHARE your licence information, which will generate your “licence check code” for you.

You will be given the option to: **View, Print or Save your licence information.**

If you cannot print – no problem – but please make sure you make a note of the “check code” (which is case sensitive) and phone us with the code or email it to us on

[enquiries@saxonsmotorhomes.co.uk](mailto:enquiries@saxonsmotorhomes.co.uk) along with your licence number, as we cannot check it without this information.

This code is only valid for 21 days, so please bear this in mind and we accept your code up to 30 days before your rental date.

**ALL DRIVERS (including additional drivers) MUST DO THIS.**

### **What We Will Do**

- We will go to: [www.gov.uk/check-driving-information](http://www.gov.uk/check-driving-information)
- We will enter the check code that you the driver(s) have been giving.
- We can then print (on one page) all of your driver information.
- We will then keep this information for the duration of your hire period, for insurance purposes.

This process may add a few minutes to our normal procedure, so if you haven’t emailed it to us before hand please allow time for this to be done. It is a requirement for us to complete this process in order to comply with our insurance companies rules.

### **More Information**

There is an alternative option for UK customers who are have difficulty checking their own licences online or who do not know their National Insurance number.

If you are a UK licence holder and cannot generate a code online, then you may call 0300 083 0013 (national rate from a land line) and DVLA will provide you with a licence check code.

This number is available: Monday to Friday 8.00am to 7 pm, Saturday 8.00am to 2 pm.

**Your National Insurance number is NOT needed to use this service.**

**If we find a endorsement on your licence that is not acceptable for our Insurance companies rules, we do have a right to cancel your booking.**